

Adopted April 27, 2022

## Meeting Minutes/Summary Bond Steering Committee March 30, 2022, 6:00 p.m. to 8:00 p.m.

The Bond Steering Committee met virtually for its first meeting on March 30, 2022 to consider and discuss and take action on the items of the agenda below. These meeting minutes are supplemented by the <u>meeting material</u> and the <u>video recording</u> (and the <u>video chat transcript</u>), which are posted on the <u>committee's webpage</u>.

## ATTENDANCE:

**Members**: Sally Blue, April Clark, Monty Exter, Cuitlahuac Guerra-Mojarro, Nevin Hall, Nadia Khan, Erica Leak, Ray Martinez, Charles Mead, Barbara Spears-Corbett, Anastasia Teague, Valerie Turullols, Valerie Tyler, Aiden Woodruff.

**Board of Trustees:** Arati Singh

Staff and Consultants: Eduardo Ramos, Chief Financial Officer; Frank Fuller, Construction Management; Jason Stanford, Chief Officer Department of Communication and Community Engagement (DCCE); Ali Ghilarducci, Assistant Director DCCE; Gloria Bedolla, Communication Eng. Program Specialist DCCE; Maggie Infante, Executive Assistant; Katrina Montgomery, Assistant Superintendent of Financial Services; Beth Wilson, Executive Director Office of Planning & Assets; Adriana Cedillo, Director of Budget; Andre Andrews, Bond Budget Coordinator; Amanda Ortiz, Executive Assistant; Melfi Penn, Contract Rel. Coordinator HUB; Stephanie Hawley, Equity Officer Office of Equity; Matias Segura, Chief Officer of Operations; Michael Mann, Interim Executive Director Construction Management; Sarah O'Brien, Buie & Co.; Jasmine Correa, Adm. Assistant; Lauren Boncimino, Adm. Assistant; Tamey Williams Hill, Campus Equity & Inclusion Specialist Office of Equity, Scott Morrison, Manager Facility Management System; Joseph Allen Director of Intergovernmental Relations & Board Services; Jerry Kyle (Orrick, Bond Counsel); Carlos Alonso (Orrick, Bond Counsel); and Ben Morse (Orrick, Bond Counsel).

Visitors: 1

## **Meeting Summary**

	AGENDA ITEM	Slides	Runtime
1.	<b>Call to Order</b> - Prior to the call to order, the Spanish language interpreters explained how to access Spanish interpretation services. Sarah called the meeting to order at 6:01.	5	<u>01:55</u>
2.	Public Comment - There was no public comment	6 - 7	<u>04:00</u>
3.	Welcome, Meeting Overview and Introductions - Ed welcomed the committee and noted that there were two new members. He introduced Valerie Turullols and Aiden Woodruff. Valerie and Aiden introduced themselves. Ed explained the agenda and the goals of the meeting.	8 - 13	04:20



4.	<b>Approval of Minutes for March 9, 2022 Meeting</b> - April requested additional questions and answers be added to the minutes. She offered to send the additions to staff for inclusion. There was agreement that April's additions should be included and that approval of the minutes would be postposed and reconsidered at the next meeting.	14 - 15	<u>12:15</u>
5.	Presentation and Discussion: Legal Requirements for School District Bonds and Bond Proposals In Texas - Frank introduced Ben Morse from Orrick, the district's bond	16 - 32	<u>18:24</u>
	counsel. Ben introduced his team, Jerry Kyle and Carlos Alonso.  Ben and his team discussed with the committee the legal requirements for school bond propositions in Texas, which included discussion of legal authority, what bonds can be used for, the calling of a bond election (and deadlines), and what happens after		
	the bond election is called.  Members and bond counsel discussed the requirements enacted in 2019 that require certain types of facilities and uses to be listed as separate bond propositions.		
	Members asked clarifying questions. Bond counsel discussed the need to consult with the Texas Attorney General Office (OAG) in advance of an election to ensure that bonds would be approved by the OAG after the election.		
6.	Presentations and Discussions:		<u>59:15</u>
	(Time 59:50) Presentation/Discussion of Committee Timeline: Michael discussed the committee timeline and how data from Long-Range Planning Committee and Facility Conditions Assessment/Education Suitability Assessments (FCA/ESA) data feeds into the process. He also explained that the committee would receive presentations on various subjects, including FCA/ESA, bond budgeting and bond history, as well as equity training over the coming meetings. Michael and Matias answered committee member questions about costing FCA/ESA and LRP.	34 – 35	
	(Time 1:11:00) Presentation/Discussion of FCA/ESA: Michael led a discussion on FCA/ESA data. He noted that FCA/ESA inform both deficiency costing and the Long-Range Plan (LRP). He reviewed the definitions of FCA/ESA, and how the data results in FCA/ESA scores. Michael showed examples of a FCA report, and explained the elements, priorities and lifecycles found within them. Michael and Matias discussed issues related to FCA scores such as whether past (or near-term projected) bond work is integrated into the score and the priority of accessibility elements within the FCA.	36 - 55	
	Michael explained that the ESA is subjective. He discussed how information is gathered, including interviews of campus staff, and provided an overview of an ESA report. Michael and Matias answered the committee members' questions about the ESA.		
	The presentation on Bond Project Life Cycle and Budgets - Staff suggested and members agreed to move this item to a future meeting to allow more time for the FCA/ESA discussion.		



7.	Potential Future Items for Discussion, Meeting Dates/Times, Locations –	66 - 68	2:01:00
	Michael discussed pending issues slide and provided an update.		
	Next meeting, April 13 and will be in person at central office, room TBD. Michael noted that if any member had issues that impeded in-person attendance, to let staff know so we can work with them on addressing them.		
8.	Adjourn - Frank entertained a motion and second to adjourn. The members adjourned the meeting at 8:06 p.m.	69	2:03:46

## NEEDED FOLLOW-UP

- List of future meeting dates? Michael will send.
- At some point, presentation (provision) of capacity/utilization data.