

## Meeting Minutes

**Community Bond Oversight Committee, January 26, 2021, 6:00 p.m. to 7:54 p.m.**

The Community Bond Oversight Committee met virtually on January 26, 2021 to consider and discuss and take action on the items of the agenda below. These meeting minutes are supplemented by the [meeting material](#) and the [video recording](#).

**The following individuals were in attendance:**

**Members:**

Alex Winslow, Andrei Lubomudrov, Anna Valdez, Christy Merritt, Darrell Crayton, Dr. Teresa Granillo, Jennifer Carson, Julian Rivera (Tri-Chair), Larry Huang, Leisha Johnson, Mark Grayson, and Monica Lopez-Magee

**Trustees & Superintendent:**

Arati Singh, At-Large Position 9, Board Secretary; and Stephanie S. Elizalde, Ed.D., Superintendent

**Staff and Consultants:**

Abigail Potter, Project Manager; Adriana Cedillo, Assistant Budget Director (successor); Bob Cervi, Executive Director of CMD & Facilities; Carlos Canedo, McKissack Program Director; Carlos Mederes, AECOM Program Director; Charlene Rollins, Budget Director; Christian Casarez Clarke, Special Assistant to the Chief Business Officer; Dinita Caldwell, HUB Director; Drew Johnson, Director Bond Planning; George Gogonas, Executive Director of Finance; Joan Williams, Web Content Specialist; Karl Myers, Captions; Karla Rivera-Figueroa, Coordinator, Community Engagement; Larry Throm, Chief Financial Officer; Matias Segura, Operations Officer; Ron Thoma, Assistant Budget Director (retiree); Sarah O'Brien, Buie & Co. Communications; Scott Morrison, Manager, Facilities Information Systems; Wendy Mills, Norman-Sims Elementary School Principal; and Zack Pearce Director of Project Management

## AGENDA

	AGENDA ITEM	File	Slides	Recording Run Time
1.	<b>Call to Order</b> – The meeting was called to order at 6:00 p.m.		1-2	<a href="#">0:00:37</a>
2.	<b>Reminder of Best Practices for Meeting Virtually</b> - Staff and the committee reviewed and discussed the item.		3-5	<a href="#">0:01:03</a>
3.	<b>Public Comment</b> – No public comment were received.		6	<a href="#">0:02:34</a>
4.	<b>Approval of Minutes, November 10, 2020 Meeting</b> - The minutes were approved with no changes.	File 04	7	<a href="#">0:02:47</a>
5.	<b>Update on District Response to COVID 19</b> – Staff and the committee reviewed and discussed the item.		8-12	<a href="#">0:03:14</a>
6.	<b>Update on Prevailing Wage Dispute</b> – Staff and the committee reviewed and discussed the item.		13-16	<a href="#">0:09:16</a>
7.	<b>Trustee &amp; Superintendent Introduction</b> – Trustee Arati Singh and Superintendent Dr. Stephanie S. Elizalde introduced themselves and thanked the staff and committee.			<a href="#">0:13:12</a>
8.	<b>Update on Report to the Board of Trustees</b> – Staff and the committee reviewed and discussed the item.		17-18	<a href="#">0:17:45</a>
9.	<b>Project Completion Debrief for Norman-Sims</b> – Staff and the committee reviewed and discussed the item.		19-28	<a href="#">0:26:29</a>

	Principal Wendy Mills introduced herself and spoke to the experience of opening Norman-Sims. Program Managers, Abigail Potter and Carlos Canedo from McKissack & McKissack, introduced themselves.  Carlos Canedo and Drew Johnson spoke about the Norman-Sims construction timeline and challenges overcome for the success of students and the community. Their remarks can be found here. <a href="#">(0:35:03)</a>  Larry Huang requested that Principal Wendy Mills' discussion be time-stamped as a reference for any principals who may encounter a similar experience in the future. Her comments about constructing a new campus can be found here. <a href="#">(0:42:45)</a>			
10.	<b>Issues, Risks, &amp; Substantial Changes</b> – Staff and the committee reviewed and discussed the item.		29-39	<a href="#">0:52:36</a>
11.	<b>Bond Program Change Log</b> – Staff and the committee reviewed and discussed the item.	File 09a	40-42	<a href="#">1:01:22</a>
12.	<b>Bond Project Status</b> – Staff and the committee reviewed and discussed the item.	File 09b File 09c File 09d File 09e	43-49	<a href="#">1:02:43</a>
13.	<b>Financial Reports</b> – Staff and the committee reviewed and discussed the item.	File 09f File 09g File 09h File 09i	50-54	<a href="#">1:07:22</a>
14.	<b>Staff Updates</b> – Staff and the committee congratulated Ron Thoma on his retirement and welcomed new staff members, Charlene Rollins and Adriana Cedillo.		55-57	<a href="#">1:24:50</a>
15.	<b>HUB Program Update</b> – Staff and the committee reviewed and discussed the item. Dinitia Caldwell welcomed team member, Jesus Rodriguez, HUB coordinator.	File 09j	58-66	<a href="#">1:27:15</a>
18.	<b>Bond Communications</b> – Staff and the committee reviewed and discussed the item.		67-70	<a href="#">1:36:40</a>
16.	<b>Action Items Requested by the Committee</b> - Staff and the committee reviewed and discussed the item.		71-72	<a href="#">1:40:34</a>
17.	<b>Adjourn</b> – The meeting adjourned at 7:54 p.m.		73	<a href="#">1:52:47</a>

**Action Items/Requests:** Throughout the meeting and under Agenda Items 9, 13, and 15, committee members took action, promised to undertake, or requested the following:

- Julian Rivera requested that the 2013 financial reports be broken down in greater detail, and that any significant financial changes be flagged or highlighted. The 2013 Bond Project status descriptions and financials descriptions are named differently, making it harder to track where the money was spent.
- The tri-chairs and committee requested that the meeting slides to be sent in advance with references to the files distributed specific to Issues, Risks & Substantial changes.
- Julian Rivera requested that presentation materials from additional presenters be distributed prior to the meeting.
- Julian Rivera requested that the “date” in column two of the *Program Change Log 9A* be clarified in the future. Drew noted that it was not the date of the change, but rather the date of the notification.
- Andrei Lubomudrov proposed a consistent check-in on long-term COVID mitigation and prevention, specifically where it concerns facilities improvements.
- Dinita Caldwell, HUB Program Director stated that she would provide quarterly updates of The Disparity Study once the report reaches the data analysis phase.
- Julian Rivera requested that a link to Principal Wendy Mills' discussion be sent to the board.