

DRAFT

Meeting Minutes

Community Bond Oversight Committee, February 8, 2022, 6:00 p.m. to 8:00 p.m.

The Community Bond Oversight Committee met virtually on February 8, 2022 to consider and discuss and take action on the items of the agenda below. These meeting minutes are supplemented by the [meeting material](#) and the [video recording](#).

The following individuals were in attendance:

Members:

Andrei Lubomudrov, Anna Valdez, Cheryl Bradley (Co-chair), Christy Merritt, Jennifer Carson, Lawrence Huang, Lori Moya (Co-chair), Mark Grayson, Monica Lopez-Magee, Natalie Therkelsen, and Peck Young

Staff & Consultants:

Adriana Cedillo, Director of Budget and Planning; Andrew Andrews, Bond Budget Coordinator; April Balcombe, Closed Captioner; Carlos Mederes, AECOM Program Director; Dinita Caldwell, HUB Director; Dr. Jacob Reach, Chief Officer of Intergovernmental Relations; Eduardo Ramos, Chief Financial Officer; Erin Wiedoff, Executive Assistant CMD; Joan Williams, Web Content Specialist; Katrina Montgomery, Assistant Superintendent of Financial Services; Matias Segura, Chief Officer of Operations; Michael Mann, Senior Architect; Sarah O'Brien, Buie & Co. Communications; and Scott Morrison, Manager, Facilities Information Systems

AGENDA

	AGENDA ITEM	FILES	SLIDES	RECORDING RUN TIME
1.	Call to Order – The meeting was called to order at 6:03 p.m.		1-3	0:00:11
2.	Reminder of Best Practices for Meeting Virtually – Staff and the committee reviewed and discussed the item.		4-5	0:00:20
3.	Public Comment – No public comment were received.		6	0:02:07
4.	Approval of Minutes November 9, 2021 Meeting – The minutes were approved with no changes.	04	7	0:02:34
5.	Update on Advisory Committee Bylaws – Staff and the committee reviewed and discussed the item.	05a-05d	8-13	0:10:39
6.	Committee Operations: Discussion of CBOC Members' Work During Meetings; New Members and Staff On-boarding; Discussion of December and January Modernized Facility Tours; and Discussion of Future In-person Meetings – Staff and the committee reviewed and discussed the item.	06a, 06b	14-16	0:04:12
7.	Discussion of Financial Reporting and Best Practices – Staff and the committee reviewed and discussed the item. The Budget Department's new Bond Budget Coordinator, Andre Andrews, was introduced.		17-20	0:38:54
8.	Discussion of District Real Estate Related to the 2017 Bond Program – Staff and the committee reviewed and discussed the item.	08	21-26	0:44:48
9.	Issues, Risks, & Substantial Changes – Staff and the committee reviewed and discussed this item.	09a	27-35	1:14:01
10.	Bond Program Change Log – Item was not reviewed. Files were distributed.	09b	36	—

DRAFT

11.	Bond Project Status Report – Item was not reviewed. Files were distributed.	09c-09f	37-44	—
12.	Financial Reports – Staff and the committee reviewed and discussed this item.	09g-09l	45-51	1:33:50
13.	HUB Program – Staff and the committee reviewed and discussed this item.	09m	52-58	1:40:50
14.	Bond Communications – Staff and the committee reviewed and discussed the item.		59-62	1:45:37
15.	Action Items Requested by the Committee – Staff and the committee reviewed and discussed the item.		63-65	1:49:02
16.	Potential Future Items for Discussion – Item was not reviewed. Files were distributed.	11	66-68	—
17.	Adjourn – The meeting adjourned at 7:55 p.m.		69-71	1:52:16

Action Items and Requests: Throughout the meeting and under Agenda Items 5, 6, 8, 9, and 15 committee members took action, promised to undertake, or requested the following:

- Lawrence Huang requested a separate meeting for the committee to discuss and provide feedback on the proposed bylaws.
- The committee asked for future hybrid (in-person and virtual) meetings. Lori Moya (Co-chair) requested that this be discussed during the April 12, 2022 Co-chair Call.
- Andrei Lubomudrov requested that the topic of HVAC projects be included on the May meeting agenda. Lori Moya (Co-chair) asked that this be discussed at the next Co-chair Call with consideration of whether the topic falls under the CBOC Charge.
- The committee requested *Discussion of District Real Estate Related to the 2017 Bond Program* as a standing agenda item.
- The committee asked for a list of targeted projects that are at risk of being postponed to summer 2023.
- Mark Grayson requested information about the price per square foot at Hill Elementary School.