

ADDENDUM No. 1
Request for Qualifications (RFQ)
19RFQ123 – On Call Landscaping Services Campus Support

March 15, 2019

Item 1: Clarification on HUB Requirements

Item 1:

Some bidders requested clarification on HUB requirements. Please see the response from the HUB department below.

Please ensure interested proposers reference the highlighted information in the “NO GOALS Compliance Information for Construction Related Projects” on page 3 of this document provided in the solicitation.

CLARIFICATION: (“NO GOALS Compliance Information for Construction Related Projects” document page 3.

1. **The HUB Utilization Report – HUR form (see HUBATT 1) is ALWAYS required for responsiveness check and will be used for tracking project payments.**

Please ensure all proposers submit the HUBATT1C at time of submission. Please see a SAMPLE of this required document attached. You will need to enter ONLY the Prime Firm’s name with HUB designation in TABLE 1 and all proposed subconsultant names in TABLE 2 including HUB code designations. You MUST still submit HUBATT1 if you do not have any proposed subconsultants.

2. **On a “No Goals” solicitation, a Bidder/Proposer must submit documentation where Good Faith Effort (GFE) was demonstrated ONLY when a certified subcontractor/subconsultant is NOT being used.**

As indicated in the highlighted information above, if you list a subconsultant that is **not** certified with these two agencies, GFE **MUST** be submitted with proposal to be HUB Compliant:

State of Texas - <https://mycpa.cpa.state.tx.us/tpasscmbsearch/tpasscmbsearch.do> or
City of Austin - https://www.austintexas.gov/financeonline/account_services/search/vendors/certvend/or.cfm



Please contact the AISD HUB Program at HUBProgram@aisd.org if you need any HUB related assistance, especially fulfilling the GFE requirements outlined in the “NO GOALS Compliance Information” document provided in the solicitation.