

ADDENDUM No. 1
Request for Competitive Sealed Proposals (CSP)
21CSP034 Roofing Repairs at Martin Middle School

October 2nd, 2020

Received by bidder:

Date: _____

Name: _____

Signature: _____

Item 1: Corrections to Project Manual Coversheet

Item 1:

Corrections to coversheet are highlighted on the coversheet below.



**Request for Competitive Sealed Proposals
21CSP034
Roofing Repairs at Martin Middle School**

Date	Event
October 1, 2020 October 8, 2020	Advertise/Issue Dates
October 13, 2020	Virtual Pre-Proposal Conference 10AM – <i>Please see additional instructions</i>
October 14, 2020	1601 Haskell St, Austin, TX 78702 10AM
October 20, 2020	Questions Due by 5:00 PM
October 28, 2020	Questions and Answers and final addendum posted on our website by 5:00PM
November 3, 2020	CSP virtual opening / due date at 2:00 pm CST - Please see additional submission instructions
December 14, 2020	AISD Board Meeting for review/approval

<p>Deliver Electronic Proposals to: morgan.wright@austinisd.org</p> <p>By 2:00PM CST on November 3rd, 2020</p> <p>Using the Subject Line “21CSP034 Submission – CONFIDENTIAL”</p>	<p>Contact Person: Morgan Wright Contract & Procurement Services morgan.wright@austinisd.org</p> <p>HUB Coordinator Contact Gerald Green gerald.green@austinisd.org</p>
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- Question and Answer Protocol: Proposers seeking clarification or have questions pertaining to this CSP must submit questions in writing to Morgan Wright, Administrative Assistant, via email at morgan.wright@austinisd.org no later than October 20, 2020 by 5:00PM CST. Failure to follow above stated protocol may result in disqualification from procurement process.

In the e-mail subject line, type: Questions 21CSP034 – Roofing Repairs at Martin Middle School

- Q & A and all Addenda will be posted on our website: www.austinisd.org/cp/bids
- **Please read the instructions regarding the virtual pre-proposal conference and electronic submissions on the following page.**

- **VIRTUAL PRE-PROPOSAL CONFERENCE:**

AISD Procurement will be hosting a virtual pre-proposal conference on **October 13th, 2020** at 10:00AM CST via Zoom. To join this meeting, click the link below or copy and paste into your browser, and follow the instructions from Zoom using the meeting ID and password provided:

Join Zoom Meeting

<https://us02web.zoom.us/j/81383668170?pwd=ek9uQm9lSUF4UUoxQ1NMaE1XdTFodz09>

Meeting ID: 813 8366 8170

Passcode: 12345

- **ELECTRONIC SUBMISSION:**

Due to COVID-19 precautions and to prevent the spread of COVID-19, and in an effort to provide ongoing support and services for Austin ISD, the District has decided to accept proposals for 21CSP034 via email to morgan.wright@austinisd.org no later than November 3rd, 2020 at 2:00PM CST. To ensure a fair and transparent process, all Proposals submitted via email will not be opened until AFTER November 3rd, 2020 at 2:00PM CST. To assist ensure a fair and transparent process, Vendors **must** place the following information in the subject line of the email containing their submission: **“21CSP034 Submission – CONFIDENTIAL”**

Proposals submitted via email should not exceed 20MB. If you believe your attachment is more than 20MB, please zip the file or separate it into two (2) attachments.

Proposals submitted via email must still be signed and all forms acknowledged and submitted with emailed response.

Original Bid Bond(s) **MUST** be scanned and included in the electronic submission. In order to establish **Full Responsiveness** regarding the bid bond(s), AISD **MUST** be in receipt of the **physical original bid bond(s)** no later than 24 hours after the Bid Opening. The original bid bond(s) should be sent to the address as follows:

20CSP124 Bid Bond Submission

4000 S IH 35 Frontage Road, Austin Texas, 78704

Attn: Morgan Wright

- **VIRTUAL BID OPENING:**

AISD Procurement will be hosting a virtual bid opening on November 3, 2020 at 2:00PM CST via Zoom. To join this meeting, click the link below or copy and paste into your browser, and follow the instructions from Zoom using the meeting ID and password provided:

Join Zoom Meeting

<https://us02web.zoom.us/j/89769479812?pwd=UDJDYWNlQzNvc0lRa3RCaW8vY0huUT09>

Meeting ID: 897 6947 9812

Password: 12345

- If you have any questions about the virtual and electronic measures implemented as a precaution to COVID-19, please submit them in writing to morgan.wright@austinisd.org following the Question and Answer Protocol outlined above.
- **Any contradicting submission information later in this document should be disregarded. Please refer to this page for all current submission requirements due to COVID-19.**