



**ADDENDUM 1  
Vendor Questions and Answers  
Request for Proposals 19RFP115**

**Issue Date: February 14, 2019**

1. What are AISD's expectations for VOCA providers for youth on VOCA campuses who would benefit from mental health services but do not meet criteria for victims of crime?  
**Answer:** For students who do not meet the victims of crime to receive services funded under VOCA, there are other non-VOCA funded providers that operate School Mental Health Centers in AISD and those students can be seen by a non-VOCA funded provider.
2. Are there outcome measures already identified for providers receiving these VOCA funds? If so what are they?  
**Answer:** VOCA requires a quarterly detailed reporting of data specific to those individuals served under VOCA. Such information includes; number of counseling/therapy/or other care performed by licensed professional by hours delivered, number of individuals receiving therapeutic services by licensed provider, narrative explaining the activities during the grant funded quarterly period, total number of victims who received services during the reporting period, race/ethnicity of new victims, gender of new victims, age of new victims, count of all victims receiving services by type of victimization, list of special classifications of new victims, number of victims who received information and referral, number of victims who received personal advocacy, number of victims who received emotional support or safety services. In addition, the district requires an annual analysis of students who have received services through any funding for mental health services to compare using a matched cohort of student who've not received services. This report must include; mental health outcomes, attendance, academic performance, discipline, substance use, and expulsion from school.
3. For references do applicants need to provide letters?  
**Answer:** Letters are not required. Please provide Name, Title, Firm Name, Phone #, Email address.
4. What type of training/experience would be helpful for VOCA?  
**Answer:** The vendor would have been a recipient of grant funding, either direct or indirect as a sub-contractor from the Victims of Crime Act (VOCA).
5. How many positions do you anticipate for contractors in the 19/20 school year? How many hours weekly?  
**Answer:** The number of positions will be dependent on the number of schools. In the RFP, it states, "up to 18 schools". Each campus should have a minimum of 1.5 FTE's at 40 hours per week.
6. What bill rate range are you anticipating for these positions?  
**Answer:** There is not a set bill rate range. The fee for services cannot exceed \$195,000 per campus.

7. Will the contractor be part of the program development team or is it strictly therapy-related services?

Answer: No. The contractor will not be a developer. The district has an established school mental health center protocol, process, and system. The services requested and expected are defined in the RFP.

8. If we do not have a local office or office in the state, will it prohibit us from being awarded?

Answer: There are no prohibits to this in the RFP.

9. Are you looking for independent contractors or agencies to respond to this bid?

Answer: Either, as long as they meet the criteria detailed in the RFP.