

ADDENDUM 1

Q&A

21IFB036 Musical Instrument Repair & Service

Deadline: October 15, 2020

Q1: Do I have to submit a bid if I am already an awarded vendor under IFB 19IFB0014 Musical Instrument Repair & Service?

A1: NO. Agreements awarded 19IFB014 are still valid and in force for the stated duration on the agreement.

Q2: As a sole proprietor, and in my line of business, I am not required to register with the state. Is this a problem?

A2: Vendors awarded under this competitive solicitation will be required to provide all required forms, including a current W-9. Any questions related to registering with the State of Texas should be directed to the [Texas Comptroller of Public Account](#).

Q3: DEBARMENT, SUSPENSION AND INELIGIBILITY CERTIFICATION- no field includes a signature prompt. Does this need an actual signature on this page?

A3: YES. [CLICK HERE](#) to access the proper form with required signature area.

DEBARMENT, SUSPENSION AND INELIGIBILITY CERTIFICATION

Statutory citation is found in the U.S. Office of Management and Budget Circular A-102, 2 CFR 11 Part 215, and Federal Acquisition Regulation Subpart 9.4

Federal agencies, state agencies, and local governments, including the Austin Independent School District, shall solicit offers from, award contracts to, and consent to subcontracts with responsible contractors only. OMB Circular A-102, *Grants and Cooperative Agreements with State and Local Governments*, Section 1 (d), requires that Austin ISD shall not award a contract to a contractor, or consent to a subcontract with a contractor, that is debarred, suspended, proposed for debarment, or otherwise declared ineligible.

"Contractor" means any individual or other legal entity that -- (1) Directly or indirectly submits offers for or is awarded a Federal Government or Austin ISD contract or a subcontract under a Federal Government or Austin ISD contract; or (2) Conducts business, or reasonably may be expected to conduct business, with the Federal Government or Austin ISD.

A contract award with an amount expected to equal or exceed \$25,000 and certain other contract awards shall not be made to contractors that are listed on the Federal Government Excluded Parties List. Ref: 2 CFR 11 Part 215

Contractors submitting a bid or proposal in an amount expected to equal or exceed \$25,000 shall certify that neither their organization nor principal officers and agents nor subcontractors are debarred, suspended, proposed for debarment, or otherwise declared ineligible by a Federal agency.

I, the undersigned officer or agent for the contractor named below, certify that neither this organization nor principal officers and agents nor subcontractors are debarred, suspended, proposed for debarment, or otherwise declared ineligible by a Federal agency.

VENDOR'S NAME: _____

Authorized Officer or Agent: _____

Printed name of company official signing above:

Date Signed: _____

Q4: COMPETITIVE SELECTION, EVALUATION, NEGOTIATIONS, AWARDS- how do you evaluate this as a metric?

A4: Awards will be made based on price/discounts offered, servicing ability, past performance with AISD, and recommendations of references, for the types of instruments or instrument categories specified in this bid. Respondents to this solicitation unless otherwise ineligible, debarred or that did not submit a responsive bid - will be added to a list of acceptable vendors. AISD music instructors will have the option to have instruments repaired from any of the awarded vendors throughout the term of the agreement.

Q5: Master Purchase Agreement - I followed the link provided, and was unable to find this for review. Where can I find this?

A5: The Master Purchase Agreement can be found in the Bids Posting page/Forms section of the [Contract & Procurement web page](#). Click [HERE](#) for a direct link to the form.

Q6: AISD BID POSTINGS/addenda/answered questions - I followed the link provided, and was unable to find any new information. Where can I find this?

A6: AISD BID POSTINGS/addenda/answered questions can be found in the Bids Posting page of the [Contract & Procurement web page](#).

Q7: Conflict of Interest questionnaire: I have NO relationship with a government entity. Do I just fill out the form anyhow, answering N/A to everything?

A8: [Download instructions for completing the CIQ form.](#) or contact the State of Texas Ethics Commission for further guidance on how to complete this form at: www.ethics.state.tx.us.