



Facilities and Bond Planning Advisory Committee

January 11, 2018

6:00 p.m.

Carruth Administration Center, Board Auditorium

1111 West 6th Street, Austin, TX 78703

MEETING MINUTES

IN ATTENDANCE:

Committee Members: Cherylann Campbell, Ricardo De Camps, Alejandro Delgado, Gabriel Estrada, Roxanne Evans, Paulette Gibbins, Dusty Harshman, Jennifer Littlefield, Cynthia McCollum, Rick Potter, Tali Wildman

AISD Trustees: Yasmin Wagner

Staff: Paul Cruz, Paul Turner, Melissa Laursen, Lydia Venegas, Julia Maldonado, Celso Baez, Reyne Telles, Terrence Eaton, Fernando Medina, Lisa Goodnow, Mary Alvirez, Craig Shapiro, Gilbert Hicks, Betty Jenkins, Christian Clarke Casarez, Thyrun Hurst, Jennifer Hranitzky, Neil Bonavita, Kristen Hilsabeck, Ysenia Harrington

Visitors: Mark Grayson, Pamela McCullough, Otis McCullough, Chris Dunlavey, Brian Hanlon, Jeff Bonvechi, Monike McRae, Gloria Barrera, Stephen Solka

1. Call to Order and Overview of Meeting Goals (6:11 PM)

Tri-chair Cherylann Campbell called the meeting to order at 6:11 PM and reviewed the meeting goals. New FABPAC member Ricardo De Camps (appointed by Trustee Anderson) was welcomed to the committee.

2. Citizens Communication

None.

3. Approval of Minutes

- June 6 – approved as presented
- September 27 – approved as presented
- November 16 – approved with the attachment titled “Continuity: Wishes for 2017 AISD Bond Implementation”

4. Update from Subcommittees

- Equity – The equity white paper was emailed to the committee after Thanksgiving. A final draft will be ready by the next meeting.

5. Presentation of Revised FABPAC Bylaws

Melissa Laursen (Planning Manager) explained the FABPAC bylaws were updated with direction and coordination from the district’s Advisory Body Committee Coordinator. The majority of the changes were to provide consistency with other advisory bodies. Other major changes included:

- The deletion of references to past district processes that are no longer applicable (e.g. Academic and Facility Recommendations)
- Revision of member terms of service to allow for staggered two-year terms, with the goal of a streamlined Board appointment process in September.
- Addition of staff support for the Chief of Teaching & Learning for academic planning items that many impact facility needs and the Executive Director of DCCE for communications and community engagement related items.

A member asked if the Target Utilization Plans could be added to list of information (Article II, Section 2) the FABPAC should consider when developing its recommendations. Staff will update the bylaws to include this recommendation.

6. Update on Bond Implementation

Community Engagement

Information on a Request for Proposal seeking firms to provide communications and engagement services was provided by Reyne Telles (Executive Director of Communications and Community Engagement). In addition, DCCE has established staff points of contact for each planning team.

Planning Teams

Teaching and Learning team members discussed the charge and status of three of the planning teams (as shown below). All planning teams are comprised of members of the campus community (teachers, principal, and campus staff); parents; community members; and district staff. Planning team meetings are also open to the public and have a 10 minute public comment item on the agenda.

Planning Team	Charge	Milestones
Norman-Sims	Determine which campus will be proposed to the Superintendent for modernization	<ul style="list-style-type: none">• March 2018 – Planning team to ID school to be modernized• March 2018 – Board meetings to discuss which school should be modernized

Planning Team	Charge	Milestones
		<ul style="list-style-type: none"> • Jan 2019 – Begin construction of modernized school • Dec 2019 – Planning team recommendation about future use of non-modernized campus • Aug 2020 – Open modernized school
Metz-Sanchez-Zavala	Determine which campus will be proposed to the Superintendent for modernization	<ul style="list-style-type: none"> • Aug 2018 - Planning team to ID school to be modernized • Sept 2018 – Board meetings to discuss which school should be modernized • Jan 2020 – Begin construction of modernized school • Dec 2020 – Planning team recommendation about future uses of non-modernized campuses • Aug 2021 – Open modernized school
Eastside Memorial/International-LASA-LBJ ECHS	Develop a program design for Eastside Memorial/International at the Original L.C. Anderson site; for LASA at the Eastside Memorial site; and for the LBJ ECHS Health Professions	<ul style="list-style-type: none"> • Feb 2018 – design work EMHS/IHS • Feb 2019 – design work LASA • Oct 2019 – design work LBJ • Aug 2020 – open EMHS/IHS at original L.C. Anderson site • Aug 2020 – open LASA at Eastside site • Aug 2021 – open LBJ Health Professions

One member questioned whether the planning teams were provided cost information as part of their decision-making process. Planning teams are receiving and discussing multiple types of data including costs related to building deficiencies, educational suitability and facility condition scores, population and enrollment, etc.

Comprehensive Projects

Christian Clarke Casarez (Special Assistant to the CFO) provided the following update:

- The bond implementation plan is available on the district’s website at: <https://www.austinisd.org/bond>
- The district’s new Educational Specifications to guide new school construction and major space renovations is available on the district’s website at: <https://www.austinisd.org/construction-management/designinformation>

- The CFO, the construction management and contracts and procurement teams, and school leaders are conducting interviews with firms interested in completing campus and district-wide projects including:
 - design-build for Brown, Govalle and Menchaca elementary schools, as well as the joint project for Doss ES and Murchison MS
 - architecture and engineering work for the Blazier relief school and the new southwest elementary school, and
 - bond program management.
- Tours of Joe Lee Johnson Elementary School in Round Rock are scheduled to help introduce our school communities to modern school designs, including flexible learning spaces.

7. Update on Target Utilization Plan (TUP) Process

The draft Target Utilization Plan (TUP) process was presented to the committee. District administration developed the draft document using feedback from the FABPAC, and more specifically, the TUP subcommittee. Dr. Cruz reminded the committee that the goal of the TUP is to improve facility utilization by: 1) increasing enrollment mostly with students not already enrolled in AISD and/or 2) optimizing building use through partnerships by generating revenue to mitigate costs. The Associate Superintendents will be working closely with principals and Campus Advisory Councils of schools with an enrollment less than 75%.

Some of the questions/comments raised by members included:

- When will the TUP process be communicated to the principals?
- Will the schools be provided maps to show the locations of specialized academic programs that already exist? These maps would be good resources to help avoid the creation of similar programs being duplicated at nearby schools.
- When are new schools added to the TUP?
- Is there guidance from the district regarding the strategies?
- When can a school be removed from a TUP?
- Can this document be revised to include a statement that a TUP is not a plan for consolidation?
- The process needs to be clear on who is responsible for developing the TUP.
- Will each TUP be shared on the district's website?

8. Debrief on Facility Master Plan and Bond Planning Processes

Cherylann Campbell (tri-chair) led a discussion on strategies to debrief on the FMP and bond planning processes. She asked the committee to think about the desired outcomes—should a white paper be developed; and how will the information be used? Additionally, the following questions were asked:

Who do we want to involve in the debrief/survey?

- | | |
|-------------------------------|---------------------|
| • Chambers of Commerce | • Board of Trustees |
| • FABPAC (current and former) | • District staff |

- School principals and leadership
- Consultants who worked on the projects
- CAC chairs and PTA leadership
- Other government entities

What do we want to ask? What do we want to know?

- How did the community engagement process go?
- Was the explanation of concepts and presentation of materials good?
- What validated your support and what challenged your support?
- What went well? What did not?
- How did you receive your communication for the FMP and bond?
- If you had concerns, how well were they addressed? Or were they not addressed?
- What needs to happen to gain your support the next time?
- What issues/projects are you paying close attention to?
- Were the final FMP recommendations definitive and specific enough?

This item should be further discussed at a future meeting.

9. Discussion of Committee Operations, Future Meeting Dates, Locations and Agenda Items

Future FABPAC meeting dates:

- February 8 – Odom Elementary (TUP and bond implementation)
- April – Carruth Administration Center
- June – Carruth Administration Center

10. Adjourn (8:30 PM)