

# Brooke Elementary

## School Changes Implementation Team Meeting

**Date:** Thursday, May 14 | **Fecha:** jueves, 14 de mayo de 2020

**Time:** 3:15 p.m. | **Hora:** 3:15 p.m.

**Location:** Virtual via Zoom | **Lugar:** virtual vía Zoom

### Agenda

1. **Introductions/Contact Information | Presentaciones/Datos**
2. **Establish Agreements: Can We Agree to... | Establecer acuerdos: Podemos aceptar...**
  - a. Share the space (help all voices be heard) | Comparte el espacio (ayuda a que se escuchen todas las voces)
  - b. Listen to all points of view | Escucha todos los puntos de vista
  - c. Hear the experiences of others | Escucha las experiencias de los demás.
  - d. Seek to understand, not just to be heard | Trata de entender, no solo trates de ser escuchado
  - e. What is said here, stays here, what is learned here, leaves here | Lo que se dice aquí se queda aquí, lo que se aprende aquí, se va aquí
  - f. Anything else? | ¿Algo más?
3. **Updates | Noticias**
  - a. SEL/Counseling support | Apoyo de SEL/consejería
    - i. We're looking at to:from lists to ensure we're communicating to students' new campuses what services they have been receiving.
    - ii. We are exploring the idea of assigning buddies to students if/when we return in person.
    - iii. Brooke student leaders will be considered as junior leaders at Govalle and pals at Linder.
    - iv. Additional counseling positions have been awarded to both Govalle and Linder
    - v. Counseling plan has been updated and we'll continue to take feedback from families and staff at Govalle and Linder.
    - vi. All counselors from Brooke, Govalle and Linder will finalize the to:from list.
    - vii. Looking into supporting Brooke students sharing their Brooke traditions with their new schools.
    - viii. What about students who don't transition to Govalle or Linder? The counselors at their receiving school can speak with their former

- counselor. Once parents register within Austin ISD, counselors will connect. If they go out of district, we can also release information to the new school.
- ix. We've also been working with the mentoring programs that exist at Brooke in hopes of maintaining the same mentors to ease the transition.
  - x. We'll be meeting with Licenced Mental Health Professionals to ensure continuity of those services as well.
- b. Transition/Physical Move | Transición/Mudanza física
- i. Teachers have been given the time they needed to pack their things. We're going to go back and double check and color code to ensure that items make it to the right place.
  - ii. Library | Biblioteca
    - 1. We have decided to wait until restrictions are lifted before we move the library books to the Library Media Center and open up shopping days.
    - 2. Linder and Govalle staff would have the first opportunity to shop.
    - 3. Anyone can go on the card catalogue online to do some pre-selecting. Email the LMC staff who may be able to save it for you.
    - 4. Brooke Librarian was under the impression she could have first pick of books, is that still the case? The idea is that none of the books leave when the rest of Brooke is moved. Right now, we are only moving personal items. Once the books are open to be shopped at LMC, Brooke Librarian will be given first priority before Linder and then other schools.
  - iii. Bees, Rabbits, Chickens | Abejas, conejos, gallinas
    - 1. Darien Clary from the Office of Sustainability is supporting the move of the animals.
    - 2. Goal is to ensure they thrive and are integrated into the student learning experience.
    - 3. Other items include ponds and cisterns, nature play, picnic tables, art, bike racks, some vegetation, bat houses, etc. that may be reclaimed by PTA members
    - 4. Many of the features will follow the teachers.
    - 5. Brooke Principal walked the grounds and took photos of all the outdoor features.
    - 6. Sustainability office walked the Linder and Govalle grounds to explore best options for locating various features.
    - 7. How do we move something like a cistern? The company that installed it might be able to help with that.
    - 8. During Linder site walk, areas where there could be benches or picnic tables were identified.
    - 9. Is there a possibility of the Linder playground being updated? The master plan is evolving since there are so

many schools that need replacements and there are only so many we can install in a summer. We can look at the master plan to see when Linder is due.

10. Linder Administration was told last summer they would be due for a new one this summer. Linder would really like an ADA accessible playground.
  11. Can Linder look into private partnerships, or get the equipment from Brooke moved? Trying to move equipment is just as expensive as getting new. Does that include environmental considerations?
  12. There is no price point on the murals (large wooden murals). The Fine Arts director is supposed to contact Sheri Albin to plan for the move and/or safe keeping of the artwork. There is one behind the stage, one in the pre-k wing and one in the parking lot. If there is not a way to preserve them, the community should be given the opportunity to decide what comes of them. Linder would be open to receiving murals. Should we get input from other community members or parents? We should talk to cultural heritage organizations (MACC, Parks & Rec, etc.)
- c. Human Capital/Staffing | Capital Humano/Dotación de personal
    - i. Some of the singular positions, PE, Music, Librarian have positions, some are still looking. The connector model will likely resolve this.
  - d. Connector Model Update | Actualización del modelo de conector
    - i. Brooke and Govalle and Brooke and Linder hosted connector model meetings with the Human Capital Department looking at where we are now, where we want to be and what resources we need to get there? That largely translated to staff
    - ii. Linder will receive: Additional Counselor, two instructional specialists, one additional literacy interventionist, additional Clerk 3, .5 PSS and additional Custodian
    - iii. Govalle will receive: Additional .5 AP (giving them a full AP), additional counselor, two additional instructional specialists and an additional literacy interventionist (Certified Academic Language Therapist), additional PSS and custodian.
  - e. Registration and Class lists | Registro y listas de clase
    - i. At last meeting we learned that an out of district transfer student was denied a transfer into Govalle, this has been resolved.
    - ii. Student services looked into transfer applications to Govalle and made sure to approve all transfers.
    - iii. Another parent was not able to transfer from Linder to Govalle but spoke to Mary and this issue was resolved as well.
    - iv. If any parents are having difficulty with transfers, please direct them to [Mary.alvarez@austinisd.org](mailto:Mary.alvarez@austinisd.org)
    - v. 3-4 weeks ago, Brook had 180 students that were not registered, we are now down to 71 and 38 that have been contacted but have

not completed the process. Just 6-8 have not been connected with at all. Teacher Assistants have been tackling the technology to make this happen.

- f. End of year Commemoration/Celebration
  - i. There were not as many submissions as Brooke was hoping for for the talent show so it will be about 30 minutes. The video will be published on social media platforms and aired on AISD.TV.
  - ii. All kids will get a t-shirt and plush animal on May 28, curbside pick up from 8 a.m. - 8 p.m.
  - iii. Ms. Vargas submitted a detailed plan to the operations office.
4. **Questions/Concerns/Suggestions | Preguntas/Inquietudes/Sugerencias**
  - a. Brooke received Austin Ed. Fund grant for some books that will be a parting gift for teachers. Some of the School Changes funds will be used to fund the books as well.
  - b. Contact [alison.ghilarducci@austinisd.org](mailto:alison.ghilarducci@austinisd.org), and [mary.alvirez@austinisd.org](mailto:mary.alvirez@austinisd.org) with questions or concerns.
5. **Upcoming Events | Próximos eventos**
  - a. Next SCIT Meeting: June 4, 3:15 p.m.
6. **Adjourn | Cierre**

**In attendance | en asistencia:** Sheri Albin, Mary Alvarez, Ali Ghilarducci, Pam Martin, Paula Reyes, Sam DeSanto, Cristina Nguyen, Rachel Scott, Candace Fox, Jena Razavi, Benito Faz-Banda, Tristan Holyoke, Ben Dechert, Melissa Rodriguez, Norman Gomez, Jessica Hemingway, Kasey Felter, Margaret Perez, Ali Ghilarducci, Darien Clary, Griselda Galindo-Vargas, Gloria Vera-Bedolla, Ruth Tovar