



Special Education Family Advisory Committee (SEFAC)

Minutes: February 21, 2024

The Special Education Family Advisory Committee met in person at the AISD Central Administration Building on February 21, 2024.

SEFAC Members (Attendance)

Stephanie Ferragut (Not present)	Miguel Morales
Lauren Hoffer	LaTisha Anderson
Randi Shade	Kara Schultz
Deborah Trejo	Bobby Quindlen Sandoval
Ricardo Bentin	Kristin Mijares-Levy
Peggy Kemp (Not present)	Elizabeth Mirabal
Renee Sanders (Not present)	Michael Herbin
Adalberto Marquez	Dr. Dru McGovern-Robinett
Natalie Johnson	Dr. Stephanie Hawley
Patricia Benigno Ruiz	Dr. Mary Anne Maxwell
Dr. Katherine Rose	Dr. Susan Diaz
Allyson Mangum	Lakesha Drinks (Not present)
Chris Brodie	Dr. Angel Wilson
Dr. Cherry Lee	Dr. Jennifer Baker

Visitors/Community Members/AISD Staff

Sherry Marsh (TEA Monitor)	Sarah McElvain
Dr. Jacob Reach	Lisa Flores
Liena Garcia De Leon	Sophie Pascal
Susanna Cohen	Keri Heath
Dawn Spinozza	



1. Call to Order, Attendance, Quorum

- 1.1. Dr. Cherry Lee called the committee to order at 5:37 PM.
- 1.2. The sign in procedure was reviewed.
- 1.3. Quorum was confirmed.

2. Public Comments

- 2.1. The protocol for public comment was reviewed.
- 2.2. No public comment requests were submitted or received prior to the meeting.

3. Setting the Stage

- 3.1. Sherry Marsh, TEA Monitor, clarified her role and provided an update on the District's completion to date on tasks and expectations outlined in the TEA Order. Ms. Marsh also explained to the SEFAC their role in advising on the district's plans in support of students with disabilities district-wide and that their perspectives should come from that broader lens.
- 3.2. Member introductions.

4. Orientation to the Work

- 4.1. Dr. Dru Robinett reviewed Special Education priority pillars of Inclusive Vision and Shared Ownership, Strong Tier 1 Instruction within MTSS (Multi-Tiered Systems of Support), and Evaluations/Compliance. Further, the 4 priorities within the TEA Agreed Order were outlined and Special Education data regarding the department structure, student enrollment, staffing projections for teachers and teacher assistants, etc. was reviewed.
- 4.2. Dr. Cherry Lee provided an overview of member materials and online resources available in print and in a member hub. Quality Standards for Inclusive Schools in the format provided by Stetson and Associates were provided for review. These standards will be vetted and localized for a set of Austin ISD Quality Standards with the SEFAC. Dr. Lee also provided a high-level overview of revisions to the website completed in response to criteria outlined in priority 4 of the TEA Order for Parent Outreach.
- 4.3. Small group discussion and feedback - Members began to review the Special Education website and provide feedback. Written feedback provided during the meeting was collected. Additional feedback will be collected electronically to prioritize recommendations for further revisions.

5. Walkthrough of the Priority Initiatives

- 5.1. Dr. Cherry Lee reviewed priority pillars included in the special education initiative related to inclusion, instruction, and multi-tiered systems of support in more detail. Each area was outlined with specific information on high-level deliverables and milestones to date. The committee was apprised of the completion of the special education audit already underway and the expectations around a strategic plan that must be drafted in response to the audit and the



previously completed Stetson Program Evaluation. Members will be provided an opportunity to review the strategic plan draft.

- 5.2. Dr. Jennifer Baker reviewed priority initiatives related to evaluation and compliance including the increase in staff and productivity related to timelines and expectations.

6. Next Steps, Calendar, and Closure

- 6.1. Dr. Cherry Lee reviewed the date of the next meeting and confirmed the start time of 5:30 p.m.
- 6.2. Members were asked to complete the following tasks in preparation for and/or prior to the next meeting:
 - i. Review the materials included in their member hub and orientation.
 - ii. Provide electronic feedback upon review of the revised website.
 - iii. Review the Stetson Quality Standards for Inclusive Schools and highlight/prioritize key indicators to inform the development of AISD Quality Standards.
 - iv. Anticipate a working draft of the strategic plan and any revisions to current plans developed after receipt of the Stetson audit.

7. Adjournment

- 7.1. The meeting adjourned at 7:15.